

**CIRCULAR****International Indian School Buraidah invites applications for Nomination to the Managing Committee IIS Buraidah (2018-2021)****“Greetings”**

Ambassador of India and the Patron of International Indian Schools in the Kingdom of Saudi Arabia is required to nominate a maximum of two members, one of which has to be a female, to the Managing Committee of the International Indian School Buraidah, as per the rules. The candidates interested to get nominated have to submit their applications along with all other documents required on or before **2 pm on Tuesday 6<sup>th</sup> November 2018**. The Nomination Form can be collected from the School Office (Main Building) on **28<sup>th</sup> & 29<sup>th</sup> October 2018**. **Candidates who will be filing their Nominations for Election are not eligible to file their Nominations for Selection.** The candidates should possess required academic qualifications and have sufficient proven experience/specialization in Academics/Administration/IT/ Financial fields. The eligibility criteria for the candidates are as follows:

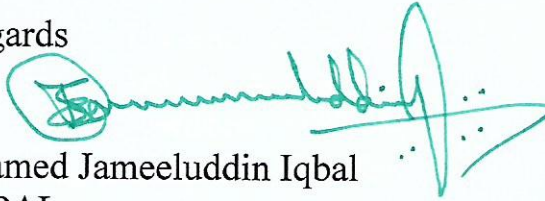
- a) Must be a parent of student/s of IIS Buraidah for atleast 1 year as per School Records
- b) The child should not be in Class XI & XII, if there are no other siblings studying in the School
- c) Must be a citizen of India, who could devote sufficient time for the welfare of the school.
- d) Must hold a regular University Degree preferably a Master's Degree or a Bachelor's Degree awarded after pursuing 5-year Program such as MBBS duly attested by the competent authority in India / Embassy of India, Riyadh.
- e) Must hold a responsible position in a reputed company / organization or he / she should be a professional working with any reputed institution.
- f) For female member, professionals will be given preference.
- g) He / She should not be a school employee or spouse of the school / employee of the school / relative of the school employee / member of another school committee, or former employee of the School
- h) Must have a 'No Objection' Letter from his / her Employer / Sponsor in original duly attested by Chamber of Commerce and Industry, in which the Sponsor should clearly mention that he / she is agreeable for the active participation of the candidate in Managing Committee Meetings for the next 3 years and that the candidate will be in a position to attend the meetings even at a short notice.



- i) Must produce a Salary Certificate issued by his / her Employer, attested by Chamber of Commerce in the region stating that the monthly Basic Salary is not less than SAR 8000/-.
- j) He / She should submit a brief note not exceeding 100 words explaining his / her plans to ensure better education to the children of Indian Community and all round progress of the School during his/her tenure.
- k) His/her place of work and residence should be within the city where the school is situated.

Candidates interested to get nominated are requested to submit their detailed CV along with the required documents (original) in closed envelope to the Principal, IIS Buraidah with a copy to First Secretary (PIC & Education) & Observer, Embassy of India, Riyadh at the Email ID: [pic.riyadh@mea.gov.in](mailto:pic.riyadh@mea.gov.in) on or before the prescribed date and time.

Best Regards



Dr Mohamed Jameeluddin Iqbal  
PRINCIPAL

