

INTERNATIONAL INDIAN SCHOOL BURAI DAH
COMPUTER WORKSHEET (2026-2027)
Class 5

A. Multiple Choice Questions (MCQs).

1. Which program in Windows 10 allows users to perform calculations?
(a) Microsoft Edge (b) Notepad **(c) Calculator**
2. Which Windows 10 program is used for basic text editing with minimal formatting options?
(a) WordPad **(b) Notepad** (c) Paint
3. What type of operating system is MS-DOS?
(a) Multitasking **(b) Single-tasking** (c) Real-time
4. Which generation of computers is characterised by the use of artificial intelligence (AI)?
(a) First Generation **(b) Fifth Generation** (c) Fourth Generation
5. Which option in Word allows you to draw a custom table?
(a) Table Grid (b) Insert Table **(c) Draw Table**
6. Which of the following components displays the active cell's contents?
(a) Status Bar **(b) Formula bar** (c) Title Bar
7. Which tab in Excel 2019 contains options for saving and opening files?
(a) Home (b) Insert **(c) File**
8. Which key combination is used to save a workbook in Excel?
(a) Ctrl + O **(b) Ctrl + S** (c) Ctrl + P
9. Which tab in Word is used to change the font style?
(a) Home (b) Insert (c) View
10. What technology was introduced in the Second Generation of computers?
(a) Transistors (b) Microprocessors (c) Integrated Circuits
11. What is the maximum number of rows in an Excel worksheet?
(a) 65,536 **(b) 1,048,576** (c) 256
12. In Word, which tab contains options to merge and split cells in a table?
(a) Home **(b) Layout** (c) Table Design
13. What type of computer is typically used in large organisations to handle bulk data processing?
(a) Mainframe (b) Laptop (c) Personal Computer

B.Fill in the blanks.

1. The **first generation** was the first type of computer to use vacuum tubes.
2. In the second generation of computers, **transistors** replaced vacuum tubes.
3. The **.txt** extension is used for files created with Notepad.
4. The **Snipping** Tool in Windows 10 allows users to capture screenshots.
5. To format text inside a table in Word, use the **Home (or Layout)** tab under Table Tools.
6. A cell is the intersection of a **row** and a **column** in Excel.
7. The **Status** bar in Excel displays the current status of cells and provides the Zoom option.
- 8.To open an existing workbook in Excel, click on the **File** tab and then the **Open** option.

C.Write T' for true and 'F for false statements.

1. The second generation of computers used integrated circuits.**F**
2. Integrated circuits were introduced in the second generation of computers.**F**
- 3.WordPad offers more formatting options than Notepad.**T**
4. The Character Map tool in Windows 10 is used to perform calculations.**F**
5. The "Name Box" in Excel displays the cell address of the active cell.**T**
6. In Excel, the default names for worksheets are Sheet1, Sheet2, etc.**T**
7. The "Merge Cells" option in Word allows you to split a cell into multiple cells.**F**
8. Fifth-generation computers are primarily based on artificial intelligence.**T**
9. To format text in a table in Word, you use the Table Design tab.**F**
10. Vacuum tubes were used in the second generation of computers.**F**
11. The first-generation computers used transistors as their main component.**F**
12. Merging cells in Word combines two or more cells into one cell.**T**